

**LEGAL NETWORK INC.**

2151 Michelson Drive, Suite 135 – Irvine, California 92612

Tel (949) 752-8800 / Fax (949) 752-0126

Week ending Sunday \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_

Day	Date	Time in	Lunch Out	Lunch In	Time Out	Hours Reg	Hours O/T
<b>Total Hours:</b>						<input type="text"/>	<input type="text"/>

Original authorized time card must be received by Legal Network by noon on the following Monday to receive a check. Your signature verifies that you have taken all lunch periods and breaks as prescribed by law.

Signature of Temp \_\_\_\_\_  
Top copy = Firm; Pink copy = Temp / Hard White = Legal Network Inc.

**FIRM NAME:** \_\_\_\_\_

In compliance with our policies and State and Federal regulations, all hours over 8 per day and 40 per week, and holidays will be billed at time and one-half. There is a 4-hour minimum charge.

2. Firm acknowledges that LNI has a significant financial interest in maintaining the relationship with its personnel, its employees, its referrals and its clients. Should the Firm employ or contract with any person referred, directly or indirectly, by LNI within 365 days of referral, Firm agrees to pay as and for liquidated damages (1) \$8,000 or (2) an Amount equivalent to the gross hourly LNI billing less the amount that would have been paid directly to the employee for hours of work performed PLUS the permanent placement fee of 18% of the projected annual compensation (Example: hourly pay x 40hours x 52 weeks x 18%), whichever amount is greater. (1) or (2). Should Firm where a candidate is referred subsequently refer that candidate to a second company and should that company hire the candidate, the original company shall assume all responsibility for payment of the placement fees.

3. Firm agrees that invoices may be sent by mail, fax, e-mail or other delivery and that payment is due 5 days from date of invoice. Firm agrees to promptly audit the invoices and notify LNI of any dispute within 5 days of receipt of invoice. Any objection to the quality or value of the service is waived by continuing the employment from day to day. In the event any invoice is not paid when due, the entire balance shall be subject to a late fee of 18% per annum (1.1/2% per month). In any action based on this agreement, the prevailing party shall pay all legal fees and collection costs. This agreement is deemed made and to be performed in City of Irvine, Orange County, CA

4. This is to certify that this temporary employee did work \_\_\_\_\_ regular hours and \_\_\_\_\_ overtime hours. I have read and agree to comply with the terms and conditions of the Contract Agreement herein .

\_\_\_\_\_  
Authorized Signature (Firm)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Is this assignment been completed?    Yes    No