

LEGAL NETWORK INC. – EMPLOYMENT APPLICATION

FILE ID	COUNSELOR	LAST	FIRST	MIDDLE NAME	SOCIAL SECURITY #	DOB (OPTIONAL)	W-4
ADDRESS		APT #	CITY		STATE	ZIP CODE	
HOME PHONE		BUSINESS PHONE		PAGER/CELLULAR		BEST NUMBER TO LEAVE A MESSAGE	
TEMP?	EVENING/WEEKEND	TEMP TO PERM	PERM	DATE YOU CAN START TEMP ASSIGNMENT _____	ARE YOU EMPLOYED NOW?	DESIRED POSITION:	
YES / NO	YES / NO	YES / NO	YES / NO	DATE YOU CAN START PERM ASSIGNMENT _____	YES / NO		
HAVE YOU EVER REGISTERED WITH LEGAL NETWORK BEFORE?			LIST OTHER AGENCIES REGISTERED WITH AND DATES:		ARE YOU WILLING TO SUBMIT TO A	SALARY REQUIREMENT	
YES / NO	IF YES, WHEN: _____				BACKGROUND CHECK?	YES / NO	
REFERRED BY:	HOW DID YOU HEAR ABOUT US?			WHERE HAVE YOU INTERVIEWED OR WORKED IN THE PAST YEAR?			
YEARS OF EDUCATION	DEGREES & SCHOOL				FOREIGN LANGUAGES		NOTARY PUBLIC?
					Y	N	YEAR _____
LEGAL EXPERIENCE	LEGAL EXPERIENCE	PARALEGAL	ABA CERTIFIED PROGRAM?	YES / NO	LAW DEGREE	YEAR COMPLETED _____	YEAR CA BAR PASSED _____
CA _____	NON-CA _____	SCHOOL _____	YEAR COMPLETED _____		SCHOOL _____		
						TRANSCRIPTION	TYPING SPEED
						YES / NO	_____ WPM
NAME OF PRESENT OR LAST EMPLOYER				LAW SPECIALTY		TELEPHONE NUMBER/ CONTACT	
ADDRESS				CITY		STATE ZIP	
JOB TITLE		DESCRIPTION OF WORK			SUPERVISOR		SALARY / WAGE
START DATE	LAST DAY WORKED	FULL-TIME OR PART-TIME?	REASON FOR LEAVING				
NAME OF PREVIOUS EMPLOYER				LAW SPECIALTY		TELEPHONE NUMBER/ CONTACT	
ADDRESS				CITY		STATE ZIP	
JOB TITLE		DESCRIPTION OF WORK			SUPERVISOR		SALARY / WAGE
START DATE	LAST DAY WORKED	FULL-TIME OR PART-TIME?	REASON FOR LEAVING				
NAME OF PREVIOUS EMPLOYER				LAW SPECIALTY		TELEPHONE NUMBER/ CONTACT	
ADDRESS				CITY		STATE ZIP	
JOB TITLE		DESCRIPTION OF WORK			SUPERVISOR		SALARY / WAGE
START DATE	LAST DAY WORKED	FULL-TIME OR PART-TIME?	REASON FOR LEAVING				

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and agree to have any of the statements verified by Legal Network Inc. I authorize the references listed above, as well as all other individuals who Legal Network Inc. contacts, to provide any and all information concerning my previous employment and any other pertinent information that may be requested by Legal Network Inc. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to Legal Network Inc. as well as from the use or disclosure of such information by Legal Network Inc. or any of its agents, employees, or representatives. I authorize the above information and references to be verified. I agree to compensate Legal Network Inc. in the amount of \$5.00/hour for any hours worked as a result of my introduction to the employer by Legal Network Inc. unless the employment is authorized by Legal Network Inc. Legal Network Inc. is an equal opportunity employer that neither discriminates nor allows sexual harassment. Report any violations in writing to Legal Network Inc.

SIGNATURE _____

DATE _____

PLEASE TURN PAGE OVER >

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DATE	NAME	CITY	E-MAIL ADDRESS	COUNSELOR
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PLEASE SHOW NUMBER OF YEARS IN EACH AREA OF LAW:

YEARS	AREA OF LAW	YEARS	AREA OF LAW	YEARS	PREVIOUS POSITIONS	YEARS	FILINGS AND SKILLS	YEARS	SOFTWARE
_____	ADMIRALTY	_____	IMMIGRATION	_____	ACCOUNTING	_____	FILINGS	_____	ABICUS
_____	ANTITRUST	_____	INSURANCE DEFENSE	_____	ACCOUNTS PAYABLE	_____	STATE (CALIFORNIA)	_____	ACROBAT
_____	APPELLATE	_____	INTERNATIONAL LAW	_____	ACCOUNTS RECEIVABLE	_____	STATE E-FILING (CALIFORNIA)	_____	ADOBE
_____	ARBITRATION	_____	LAND USE	_____	ADMINISTRATIVE ASSISTANT	_____	FEDERAL	_____	ADP
_____	ASBESTOS	_____	LEGAL MALPRACTICE	DF / PL	ATTORNEY	_____	FEDERAL E-FILING	_____	AMICUS
_____	AVIATION	_____	LENDER / CREDITOR	DF / PL	BILLING CLERK	_____	FOREIGN	_____	BAJI
_____	BANKING	_____	LITIGATION	DF / PL	BOOKKEEPER	_____	DISTRICT COURT	_____	CARPE DIEM
_____	BANKRUPTCY CRED – 7	_____	LICENSING	_____	CALENDAR CLERK	_____	APPELLATE COURT	_____	CASEMAP
_____	BANKRUPTCY CRED – 11	_____	MARITIME LAW	_____	CHIEF FINANCIAL OFFICER	_____	DISTRICT COURT FILING	_____	CPA
_____	BANKRUPTCY CRED – 13	_____	MEDICAL MALPRACTICE	DF / PL	DATA ENTRY CLERK	_____	APPELLATE COURT FILING	_____	CPI
_____	BANKRUPTCY DEBTOR – 7	_____	MORTGAGE / HOA	_____	DOCKET CLERK	_____	BANKRUPTCY	_____	COMPULAW
_____	BANKRUPTCY DEBTOR – 11	_____	MUNICIPALITIES	_____	DOCUMENT REVIEW	_____	EAMS	_____	CONCORDANCE
_____	BANKRUPTCY DEBTOR – 13	_____	PATENT LITIGATION	_____	EXECUTIVE SECRETARY	_____	FAMILY	_____	DISSOMASTER
_____	BANKRUPTCY TRUSTEE	_____	PATENT PROSECUTION	_____	FACILITIES MANAGER	_____		_____	DOCS OPEN
_____	BLUE SKY	_____	PERSONAL INJURY	DF / PL	FULL CHARGE BOOKKEEPER	_____	DOCUMENTS AND SKILLS	_____	ELITE
_____	BOND LAW	_____	PROBATE	_____	FILE CLERK	_____	ANSWERS	_____	IMANAGE
_____	BUSINESS LITIGATION	DF / PL	PRODUCT LIABILITY	_____	FLOATER SECRETARY	_____	CALENDARING	_____	INTERWOVEN
_____	BUSINESS TRANS.	_____	PUBLIC / MUNICIPAL	_____	HUMAN RESOURCES	_____	COMPLAINTS	_____	JURIS
_____	CIVIL LITIGATION	DF / PL	REAL ESTATE LITIG	_____	IT SUPPORT	_____	CORPORATE DOCUMENTS	_____	LEGAL SOLUTIONS
_____	COLLECTIONS	_____	REAL ESTATE TRANS	_____	LAW CLERK	_____	DEPOSITIONS	_____	LEGAL TENDER
_____	COMMERCIAL LITIGATION	DF / PL	RISK MANAGEMENT	_____	LEGAL ASSISTANT	_____	DOCKETING	_____	LEXIS / NEXIS / WESTLAW
_____	COMPLEX LITIGATION	DF / PL	SOCIAL SEC / DISABILITY	_____	LEGAL SECRETARY	_____	DRAFT LEGAL DOCUMENTS	_____	MARTIN DEAN FORMS
_____	COMPLIANCE	_____	SPORTS / ENTERTAINMT.	_____	LEGAL SECRETARY TRAINEE	_____	EX PARTE MOTIONS	_____	MICROSOFT ACCESS
_____	CONSTRUCTION DEFECT	DF / PL	SUBROGATION	_____	LIBRARIAN	_____	INTERROGATORIES	_____	MICROSOFT EXCEL
_____	CONTRACTS	_____	TAX	_____	MARKETING ASSISTANT	_____	JUDGMENT ENTRY	_____	MICROSOFT OUTLOOK
_____	COPYRIGHT	_____	TITLE INSURANCE	_____	MARKETING DIRECTOR	_____	LEGAL RESEARCH	_____	MICROSOFT POWERPOINT
_____	CORPORATE / SECURITIES	_____	TOXIC WASTE	_____	NOTARY PUBLIC	_____	MACROS	_____	MICROSOFT WORD
_____	CRIMINAL	_____	TRADEMARK FILING	_____	LEGAL NURSE CONSULTANT	_____	PLEADINGS	_____	PACER
_____	DISCOVERY / PRE-TRIAL	_____	TRADEMARK LITIGATION	_____	OFFICE ADMINISTRATOR	_____	POINTS & AUTHORITIES	_____	PC DOCS / HOT DOCS
_____	DOC REVIEW	_____	TRANSACTIONAL	_____	OFFICE SERVICES CLERK	_____	REAL ESTATE DOCS	_____	PROFORMA
_____	EMPLOYMENT / LABOR	DF / PL	TRANSPORTATION	_____	PARALEGAL – CERTIFIED	_____	REDLINING	_____	PROLAW
_____	EMPLOYEE BENEFITS	_____	TRIAL (FIRST CHAIR)	DF / PL	PARALEGAL - NONCERTIFIED	_____	SERVICE OF PROCESS	_____	QUICKBOOKS
_____	ENVIRONMENTAL LAW	_____	TRIAL BALANCE	_____	PARALEGAL – ATTESTATION	_____	SHEPARDIZING / CITATIONS	_____	QUICKEN
_____	ERISA	_____	TRUST	_____	PAYROLL	_____	STYLES	_____	SOFT SOLUTIONS
_____	ESTATE PLANNING	_____	UNLAWFUL DETAINER	_____	RECEPTIONIST	_____	SUMMARIES	_____	SUMMATION
_____	FAMILY	_____	WORKERS' COMP.	DF / APP	RECORDS CLERK	_____	TABLE OF AUTHORITIES	_____	TABS
_____	FEDERAL	_____	OTHER:	_____	RESEARCH ASSISTANT	_____	TABLE OF CONTENTS	_____	TIME MATTERS
_____	FINANCE	_____	<u>DESIRED POSITION(S)</u>	_____	WORD PROCESSOR	_____	TIMESHEETS	_____	TIMESLIPS
_____	FORECLOSURE	_____	_____	_____	OTHER:	_____	TRANSCRIPTION	_____	WORD PERFECT
_____	FRANCHISE	_____	_____	_____	_____	_____		_____	OTHER:
_____	GOVERNMENT	_____	_____	_____	_____	_____	OFFICE SKILLS:	_____	_____
_____	HEALTH CARE	_____	_____	_____	_____	_____	DICTAPHONE	_____	_____
_____		_____	_____	_____	_____	_____	10-KEY BY TOUCH	_____	_____

DATE	BEST PHONE # TO CALL	HOME / CELL	TITLE CODES	SKILL CODES:	LEGAL EXP:
TYPING SPEED	FILE	SPELLING	LETTER	PLEADING	SOFTWARE
MICROSOFT WORD VERSION	WORDPERFECT VERSION	CIVIL PROCEDURE	EXPECTED PERM SALARY		
FULL-TIME OR PART-TIME	TEMP \$	SALARY	HEADLINE:		
TEMP DIVISION COMMENTS		LOCATION			
		SECURITY			
		CHEMISTRY			
		BENEFITS			
		GROWTH			
IDEAL POSITION / JOB			STRENGTHS		